**FORM TGA 2**

**UCT Teaching Innovation and Curriculum Change Grants 2024**

**(Intention to submit due by 5 June and proposals due 28 June 2024)**

[*Additional details*](#_Teaching_innovation_and) *about the grants are available at the end of the form*

These grants are available to support individuals or teams who are engaged in developing departmental, programme or faculty level innovations to curricula or courses aimed at improving student learning, including curriculum change, the design of digital materials for blended or online learning as well as open educational resources. A limited number of grants of up to R30 000 are available to support such projects.

Please note the following process if you wish to submit an application:

1. Send an email indicating your **intention to submit** by **5 June 2024**
2. Attend a **briefing session** on **10 June 2024** where the criteria for selection of successful applications will be discussed.
3. Submit the **final application by 28 June 2024**.

All correspondence by email to Cindy Gilbert ([Cindy.Gilbert@uct.ac.za](mailto:jeff.jawitz@uct.ac.za))

No late, incomplete or retrospective applications will be accepted. If you have not received confirmation of receipt of your application within 3 working days, please follow up with Cindy Gilbert.

Successful applicants will be required to submit a brief indication of their progress three months into their projects, submit a final financial and written report on what has been achieved and to disseminate the outcomes of the project within UCT, through seminars, demonstrations or a presentation at the Teaching and Learning Conference.

**FORM TGA 2: UCT Teaching Innovation and curriculum change grants**

**PROJECT PROPOSAL FORM**

**Section 1: Details of project leader**

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| 1.1 Name: |
| 1.2 Title: |
| 1.3 Department and Faculty: |
| 1.4 Email: |
| 1.5 Telephone: |

**Section 2: Details of proposed project**

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| **2.1 Project Title** |
| **2.2 Short description (not more than 5 lines)** |
| 2.3 How does your proposed project align with Vision 2030? |
| 2.4 What is the educational issue or challenge being addressed by this project? |
| 2.5 How do you intend this project to address the educational issue or challenge? |
| 2.6 Please explain how your project is innovative in the context of your discipline?  And / Or  Please show how your project responds to at least two of the [Senate’s 8 principles for curriculum review and change](#_Proposals_for_curriculum). |
| 2.7 Are you aware of whether the innovation or curriculum change you are proposing has been developed elsewhere, and if so, how your proposal differs? |
| 2.8 List the expected project outcomes and how each will be evaluated. |
| 2.9 What resources resulting from this project could be shared with others? |
| 2.10 How will your project outcomes or findings be disseminated at UCT (or beyond)? |
| 2.11 What plans do you have for sustaining the funding of the project beyond the period of this grant (if sustained funding is necessary)? |
| 2.12 If you intend using the grant to purchase software, describe: the software, who will use it, how often the software will be used and whether you know how to use it. Have you applied to your departmental or faculty software budget? Have you considered open source software? |
| 2.13 If you intend using the grant to involve tutors: describe the role of the tutors and describe what they will do. |
| 2.14 If you intend using the grant to buy in external specialist expertise: describe what they will do and whether CHED or other UCT units could provide the expertise. |
| 2.15 Please provide a project timeline. |

**Section 3: Project Team Members Details**

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| **3.1** Provide the names of all persons involved and their roles in the project |
| **3.3 Educational Development Awards and grants received**  Please provide details of any current or previous educational development awards or grants received by members of the project team (for example, UCT teaching grants, Teaching with Technology Grants; Open Educational Resource Grants). |

**Section 4: Funding**

Please note|:

*Funding for equipment will only be considered under exceptional circumstances and any equipment purchased will remain the property of your department.*

*No conference attendance and travel will be supported.*

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| 4.1 Provide a budget including detailed line items to a maximum of R30 000. If your budget is greater than R30 000 please indicate which line items (up to R30 000) you are proposing to cover with this grant. |
| 4.2 Give details of any approaches that have been made to other funding sources. |

**Section 5: HOD/Dean Support Signature**

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| 5.1 Signature and comment of line manager, HOD or Dean | 5.2 Date |

**6. Project leader signature**

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| --- | --- |
| 6.1 Signature | 6.2 Date |

# Teaching innovation and curriculum change grants

The teaching innovation and curriculum change grants enable UCT staff to implement new ideas through a range of activities from cutting edge virtual reality application, to video resources, to course re-design and converting existing or creating new content as open educational resources or open textbooks.

In 2024 we have a new round of grants that will support both teaching innovation and focused curriculum change initiatives. This approach aligns with UCT’s strategic vision for 2030 which is to develop a transformative curriculum focused on academic excellence and equity while promoting and celebrating the cultural and social diversity and creativity of our students. Our success as an institution in embracing Vision 2030 will largely depend on academics being supported in the development and implementation of a contextualised, relevant future-oriented courses and curricula that centres Afrika.

Inspired by existing initiatives that promote social justice in teaching and learning and responding to Vision 2030, we call for new applications that can foreground an innovative approach to teaching and/or a curriculum change imperatives. A letter of support from your Deputy Dean of Teaching and Learning or the Teaching and Learning Structure in your Faculty will be required.

## Proposals for curriculum change, including teaching and learning materials.

The Senate teaching and learning committee sets out 8 principles for curriculum review and change that will be used to implement curriculum review:

1. Curriculum is not only about knowledge in a single course
2. Curriculum takes as its point of departure the graduate outcomes UCT agrees upon
3. Curriculum has to engage with the research‐intensive character of UCT
4. Curriculum has to be conversant with the historic relationship between knowledge and power in different fields of study
5. Curriculum implies a pedagogy and a theory of learning
6. Curriculum has to introduce students to the language and grammar of different fields of study
7. Curriculum must take cognisance of the inequalities we inherit from students’ experiences prior to HE
8. Curriculum must make available opportunities for multi‐lingual engagement

* Proposals for OER and Open textbooks, new and the reuse and/or adaptation of existing to save textbook expenditure for students. Open textbook development processes have the potential to facilitate relevance, and the decolonisation of teaching and learning. Project proposals must address retention and throughput of students and entrenched disparities in student performance.
* New curricula must reflect how changes to **content**, **pedagogy** and **assessment practices** facilitate student learning and enable them to become agents of change in advancing a just society.

Collaboration

Proposals that focus on the inclusion of multiple voices of both lecturers and students as well as other stakeholders who influence curriculum change. They may include community members, employers, professional organisations etc. Applications should focus on student co-creation of courses and content with the potential to address classroom injustice and shift the lecturer/student power balance and in so doing changing pedagogical strategies.

Funding:

We are offering up to R30 000 for staff support and related costs for a period of one year

Funding will not be provided for attending conferences and equipment will only be funded if a strong motivation is provided for how and why it will contribute directly to curriculum change.

Intention to submit is due by 5 June and proposals due 28 June 2024 . Final decisions will be made by the committee during July 2024. Successful applicants will be required to submit a brief indication of their progress three months into their projects and submit a final financial and written report on what has been achieved and to disseminate the outcomes of the project within UCT, through seminars, demonstrations or a presentation at the Teaching and Learning Conference.

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APPLICATION:

The grants are open to UCT staff working in any discipline

**How to apply**

Intention to submit should be submitted to [cindy.gilbert@uct.ac.za](mailto:cindy.gilbert@uct.ac.za) by 5 June 2024

Attend a briefing session on 10 June 2024

Grant application proposals prepared according to the TGA2 formshould be submitted to the [Cindy.Gilbert@uct.ac.za](mailto:Cindy.Gilbert@uct.ac.za) by 28 June 2024.

Staff interested in submitting a proposal can discuss their application with Dr Glenda Cox prior to their submission for informal feedback and any advice needed in addition to the briefing session.

For more information, please contact [Glenda.Cox@uct.ac.za](mailto:Glenda.Cox@uct.ac.za) For administrative queries please contact [Cindy.Gilbert@uct.ac.za](mailto:Cindy.Gilbert@uct.ac.za).

**Terms and conditions**

* The grant period is effective for 12 months. Grant monies may only be paid into an official university fund administered by a UCT department or faculty.
* Grant proposal submissions may only be made by UCT permanent staff members. If you are not a permanent member of UCT staff, please approach a permanent member for inclusion as the PI.
* If possible, all outputs arising from grant funding will be licensed under a Creative Commons Attribution (CC BY) International 4.0 licence. (For more information on Creative Commons Licensing please speak to Glenda Cox)
* Grant holders will be required to do a short presentation on the process, most likely at the annual UCT Teaching and Learning Conference.
* Grant holders will be required to submit a first quarter report outlining plans and on completion another brief report describing the project and its context, as well as challenges experienced and how these were overcome.